

PROFESSIONAL MANAGEMENT.

Paper no.- HSRM – 303

CC -9

Credits -4 +0=4

Sem. – 3 (M.Sc. R.M.)

Marks – 100 +0= 100

OBJECTIVES

- ❖ To understand the professional code of management in interior design.
- ❖ To maintain internal and cost aspects of professional management.

UNIT : 1 Introduction to professional Management.

- Management concept.
- Internal aspect of professional management.
- Office management.
- Some of accounting terms.
- Code / conduct
- Scale of professional fees and charges.
- Structure of an Interior Designer's office .

UNIT : 2 Estimating cost

- Definition.
- Importance of estimating.
- Types of estimating.
 - Rough order of magnitude of cost
 - Area basis.
 - Cybic content basis
 - Detailed item wise estimation
 - Unit basis

UNIT : 3 Tenders.

- Definitions.
- Tender notice
- Tender document
- Types of Tender
- Earnest money
- Security Deposit
- Retention amount.

UNIT : 4 Contracts.

- General Principles.
- What is contract – Execution of contract when contract become void – Discharge of contract.
- Types of contract.3
- Scope of contract.
- Contractors duties and liabilities under the contract.
- Duties and liabilities in profession
- professional relation with client and contractors.
- Articles of agreements of the Appe

REFERENCES

- 1) Drucker, peter F. (1985) : Innovation and entrepreneurship. Practice and principles, Willian Hermann Ltd, London.
- 2) Drucker, peter F. (1976) : Management Tasks, Responsibilities and practices, Allied, Bombay
- 3) Roshan Nanavati (1984) : Professional Practice (Estimating and Valuation, Lakshi Book Depot, Bombay
- 4) Sieget Harry & Seigal Alan (1982) : A gu ide to business principles and practices for Interior Designers, Whitney Librory of Designs, New York.
- 5) Kasu, A.A. (1992) : An Introduction to Art, Craft, Technique, Science and Profession of Interior Design, Iquara Publication, Bombay .